**Goharik Tashchyan**
Los Angeles, CA 91330 | goharik.tashchyan.047@my.csun.edu | 818.698.9782

**EDUCATION**
**California State University, Northridge,** Northridge, CA**, GPA 3.4** Expected Graduation: May 2026
Bachelor of Arts in Psychology, Minor in Anthropology

**Los Angeles Valley College,** Los Angeles, CA, GPA 3.6 Graduation Date: May 2024
Associate of Arts in Psychology and Sociology
Dean’s Honor List (All Years)

**PROFESSIONAL EXPERIENCE**

**Owner and Operator** April 2021-Present
Bella Lashes by Gigi, Los Angeles, CA

* Founded and expanded a successful lash extension business.
* Manage all operational aspects, including customer service, hygiene, and marketing.
* Built and managed a client base of 65 clients, seeing three clients daily, four days a week.

**Founder and Facilitator** December 2023-Present
Lunar Pathway Journals, Los Angeles, CA

* Developed and marketed specialized journals for women overcoming abuse and trauma.
* Facilitate monthly empowering workshops and classes to foster healing and growth.
* Create and implement strategies to enhance personal development among participants.

**Certified Medical Assistant** May 2019-January 2021
Urgent Care One, Los Angeles, CA

* Managed front desk operations, billing, and direct patient care.
* Performed medical procedures, maintained detailed patient records, and coordinated care.
* Enhanced office efficiency and patient satisfaction through effective scheduling and management.

**Certified Medical Assistant** June 2015-May 2019
Omni Wound Physicians, Valencia, CA

* Assisted practitioners in wound care management, including dressing changes and patient education.
* Documented patient progress and treatment notes, ensuring accurate and timely records for medical practitioners.
* Adapted to diverse patient demographics, providing compassionate and thorough care.

**SKILLS**

* Proficient in Microsoft Office Suite, GIS, Canva, and AI Software (ChatGPT).
* Expertise in patient care and medical procedures.
* Advanced skills in administrative operations and office management.
* Public Speaking in front of an audience of over 100 people.
* Fluent in Armenian.